



Havering

LONDON BOROUGH

AUDIT COMMITTEE AGENDA

7.30 pm	Monday 25 June 2012	Town Hall, Main Road, Romford
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Members 6: Quorum 3

COUNCILLORS:

**Conservative Group
(4)**

Georgina Galpin (Chairman)
Frederick Osborne (Vice-Chair)
Roger Ramsey
Frederick Thompson

**Residents' Group
(1)**

Clarence Barrett

**Labour Group
(1)**

Denis Breading

**For information about the meeting please contact:
James Goodwin 01708 432432
email: james.goodwin@havering.gov.uk**

AGENDA ITEMS

1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) – received.

3 DECLARATION OF INTERESTS

Members are invited to declare any interests in any of the items on the agenda at this point of the meeting. Members may still declare an interest in any item at any time prior to the consideration of the matter.

4 MINUTES OF THE MEETING (Pages 1 - 6)

To approve as correct the minutes of the meeting held on 21 June 2011 and authorise the Chairman to sign them.

5 APPOINTEESHIP AND DEPUTYSHIP UPDATE

Report to follow.

6 OBJECTION TO ACCOUNTS/LAND VALUATION TRIBUNAL - UPDATE

An oral report will be given.

7 INTERNAL AUDIT PROGRESS REPORT (Pages 7 - 32)

Report attached.

8 FRAUD PROGRESS REPORT (Pages 33 - 42)

Report attached.

9 ANNUAL REPORT, INCLUDING HEAD OF INTERNAL AUDIT OPINION (Pages 43 - 58)

Report attached.

10 ANNUAL GOVERNANCE STATEMENT (Pages 59 - 74)

Report attached.

11 CLOSURE OF ACCOUNTS TIMETABLE (Pages 75 - 78)

Report attached.

12 EXTERNAL AUDIT UPDATE

An oral update will be given.

13 ANNUAL REVIEW OF FRAUD RISK AND CORRUPTION ARRANGEMENTS (Pages 79 - 94)

Report attached.

14 ANNUAL REVIEW OF RISK MANAGEMENT ARRANGEMENTS

Report to follow.

15 MEMBER TRAINING (Pages 95 - 98)

Report attached.

16 URGENT BUSINESS

To consider any other item in respect of which the Chairman is of the opinion, by reason of special circumstances which shall be specific in the minutes that the item should be considered at the meeting as a matter of urgency.

17 EXCLUSION OF THE PUBLIC

To consider whether the public should now be excluded from the remainder of the meeting on the grounds that it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public were present during those items there would be disclosure to them of exempt information within the meaning of paragraph 3 of Schedule 12A to the Local Government Act 1972; and, if it is decided to exclude the public on those grounds, the Committee to resolve accordingly on the motion of the Chairman.

18 ANNUAL TREASURY REPORT (Pages 99 - 110)

Report attached.

**Ian Buckmaster
Committee Administration &
Member Support Manager**